



PREPARING STUDENTS  
**FOR LIFE**

## Transportation Service Request Form (SY 2020-2021)

**CPS ACCESS: Office of Pupil Transportation Services**

Cincinnati Public Schools District is committed to making sure eligible students have access to transportation services to their assigned school of attendance. The district will determine the safest, least restrictive, viable method of service available in providing transportation in pursuit of O.A.C. 3383.19 to eligible students and in full compliance of O.R.C. 3327.01 and 3327.02. The following form must be completed for each individual student within the household that services are being requested for.

STUDENT INFORMATION		SCHOOL OF ATTENDANCE
NAME OF STUDENT		Name of School
DATE OF BIRTH	GRADE LEVEL	Street Address
STREET ADDRESS		City, State, Zip Code
CITY, STATE, ZIP CODE		

As the parent/legal guardian of the following student attending the school noted above is requesting Cincinnati Public Schools District to review my request to receive transportation services for the SY-2020/2021. I understand that service can be immediately terminated and/or suspended for the following reasons: 1) change of residence; 2) change of school of attendance; 3) failure to adhere to rules & regulations set forth in ORC 3301-83-08; 4) ten (10) consecutive days of no shows resulting in your student being deemed an inactive rider.

CPS ACCESS (Office of Pupil Transportation Service) will process the following request within five (5) business days during nonpeak season (October to December / March to May). In order to ensure services for the first day of school forms will need to be submitted to your school of attendance on or before Friday, May 29, 2020.

Printed Name (Parent/Legal Guardian)

Phone Number

Signature (Parent/Legal Guardian)

Date

Please print the names of any additional students attending the same school within the household that a request for transportation service will be submitted.

Name of Student	Name of Student
Name of Student	Name of Student